As Passed by the House

124th General Assembly Regular Session 2001-2002

Am. Sub. H. B. No. 120

REPRESENTATIVES Raga, DeWine, Husted, Seitz, Willamowski, Calvert, Damschroder, Core, Lendrum, Hollister, Roman, Webster, D. Miller, Jolivette, Brinkman, Britton, Boccieri, Buehrer, Faber, Hagan, Carey, Evans, Grendell, Hoops, Wilson, Collier, Peterson, Schaffer, Cates, Niehaus, Schneider, White, Flannery, Redfern, Schmidt, Coates, Widowfield, Manning, Wolpert, Fessler, Kearns, Reidelbach, Carmichael, Young, Driehaus, Barnes, Woodard, Salerno, Gilb

A BILL

Го	amend sections 125.01, 125.07, 125.08, 125.10, and
	125.11 and to enact sections 9.314 and 125.072 of
	the Revised Code to permit the Department of
	Administrative Services and political subdivisions
	to purchase supplies or services through a
	competitive reverse auction process via the
	Internet and to make changes in the notice required
	when the Department purchases supplies or services
	by competitive selection.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF OHIO:

 Section 1. That sections 125.01, 125.07, 125.08, 125.10, and
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 125.11 be amended and sections 9.314 and 125.072 of the Revised
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 Code be enacted to read as follows:
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Sec.	9.314. (A	<u>A) As</u>	used	in	<u>this</u>	sect	<u>ion:</u>				13
(-)											
(1)	<u>"Contracti</u>	.ng a	uthori	ty"	has	the	same	meaning	as	in	14

15 section 307.92 of the Revised Code. (2) "Internet" means the international computer network of 16 both federal and nonfederal interoperable packet switched data 17 networks, including the graphical subnetwork called the world wide 18 web. 19 (3) "Political subdivision" means a municipal corporation, 20 township, county, school district, or other body corporate and 21 politic responsible for governmental activities only in geographic 22 areas smaller than that of the state and also includes a 23 contracting authority. 24 (4) "Reverse auction" means a purchasing process in which 25 offerors submit proposals in competing to sell services or 26 supplies in an open environment via the internet. 27 (5) "Services" means the furnishing of labor, time, or effort 28 by a person, not involving the delivery of a specific end product 29 other than a report which, if provided, is merely incidental to 30 the required performance. "Services" does not include services 31 furnished pursuant to employment agreements or collective 32 bargaining agreements. 33 (6) "Supplies" means all property, including, but not limited 34 to, equipment, materials, other tangible assets, and insurance, 35 but excluding real property or interests in real property. 36 37 (B) Whenever any political subdivision that is required by 38 law to purchase services or supplies by competitive sealed bidding 39 or competitive sealed proposals determines that the use of a 40

reverse auction is advantageous to the political subdivision, the41political subdivision, in accordance with this section and rules42the political subdivision shall adopt, may purchase services or43supplies by reverse auction.44

(C) A political subdivision shall solicit proposals through a 45

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request for proposals. The request for proposals shall state the	46				
relative importance of price and other evaluation factors. The	47				
political subdivision shall give notice of the request for					
proposals in accordance with the rules it adopts.	49				
(D) As provided in the request for proposals and in the rules	50				
a political subdivision adopts, and to ensure full understanding	51				
of and responsiveness to solicitation requirements, the political	52				
subdivision may conduct discussions with responsible offerors who	53				
submit proposals determined to be reasonably susceptible of being	54				
selected for award. The political subdivision shall accord	55				
offerors fair and equal treatment with respect to any opportunity	56				
for discussion regarding any clarification, correction, or	57				
revision of their proposals.	58				
(E) A political subdivision may award a contract to the	59				
offeror whose proposal the political subdivision determines to be	60				
the most advantageous to the political subdivision, taking into	61				
consideration factors such as price and the evaluation criteria	62				
set forth in the request for proposals. The contract file shall	63				
contain the basis on which the award is made.	64				
(F) The rules that a political subdivision adopts under this	65				
section may require the provision of a performance bond, or	66				
another similar form of financial security, in the amount and in	67				
the form specified in the rules.	68				
Sec. 125.01. As used in this chapter:	69				
(A) "Order" means a copy of a contract or a statement of the	70				
nature of a contemplated expenditure, a description of the	71				
property or supplies to be purchased or service to be performed,	72				
other than a service performed by officers and regular employees	73				
of the state, and per diem of the national guard, and the total	74				
sum of the expenditure to be made therefor, if the sum is fixed	75				

and ascertained, otherwise the estimated sum thereof, and an

authorization to pay for the contemplated expenditure, signed by the person instructed and authorized to pay upon receipt of a proper invoice.

(B) "Invoice" means an itemized listing showing delivery of the supplies or performance of the service described in the order, and the date of the purchase or rendering of the service, or an itemization of the things done, material supplied, or labor furnished, and the sum due pursuant to the contract or obligation.

(C) "Products" means materials, manufacturer's supplies, 85merchandise, goods, wares, and foodstuffs. 86

(D) "Produced" means the manufacturing, processing, mining, 87
developing, and making of a thing into a new article with a 88
distinct character in use through the application of input, within 89
the state, of Ohio products, labor, skill, or other services. 90
"Produced" does not include the mere assembling or putting 91
together of non-Ohio products or materials. 92

(E) "Ohio products" means products which that are mined,
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excavated, produced, manufactured, raised, or grown in the state
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by a person where the input of Ohio products, labor, skill, or
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other services constitutes no less than twenty-five per cent of
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the manufactured cost. With respect to mined products, such
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products shall be mined or excavated in Ohio this state.
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(F) "Purchase" means to buy, rent, lease, lease purchase, or 99
otherwise acquire supplies or services. "Purchase" also includes 100
all functions that pertain to the obtaining of supplies or 101
services, including description of requirements, selection and 102
solicitation of sources, preparation and award of contracts, all 103
phases of contract administration, and receipt and acceptance of 104
the supplies and services and payment therefor for them. 105

(G) "Services" means the furnishing of labor, time, or effortby a person, not involving the delivery of a specific end product107

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other than a report which, if provided, is merely incidental to108the required performance. "Services" does not include services109furnished pursuant to employment agreements or collective110bargaining agreements.111

(H) "Supplies" means all property, including, but not limited 112
to, equipment, materials, insurance, and other tangible assets, 113
and insurance, but excluding land real property or a permanent an 114
interest in land real property. 115

(I) "Competitive selection" means either any of the following 116procedures for making purchases: 117

(1) Competitive sealed bidding under section 125.07 of the 118Revised Code; 119

(2) Competitive sealed proposals under section 125.071 of the 120
Revised Code;

(3) Reverse auctions under section 125.072 of the Revised122Code.123

sec. 125.07. The department of administrative services, in 124
making a purchase by competitive selection pursuant to division 125
(B) of section 125.05 of the Revised Code, shall give notice in 126
the following manner: 127

(A) The department shall advertise such the intended 128 purchases by notice sent that is posted by mail or electronic 129 means to and that is for the benefit of competing persons 130 producing or dealing in the supplies or services to be purchased, 131 including, but not limited to, the persons whose names appear on 132 the appropriate list provided for in section 125.08 of the Revised 133 Code. The notice may be in the form of the bid or proposal 134 document or of a listing in a periodic bulletin, or in any other 135 form the director of administrative services considers appropriate 136 to sufficiently notify qualified competing persons of the intended 137

purchase purchases.

(B) Such The notice required under division (A) of this 139 section shall include the time and place where bids or proposals 140 will be accepted and opened, or, when bids are made in a reverse 141 auction, the time when bids will be accepted; the conditions under 142 which bids or proposals will be received -i the terms of the 143 proposed purchase, purchases; and an itemized list of the supplies 144 or services to be purchased and the estimated quantities or 145 amounts thereof of them. 146

(C) The mailing posting of such notices the notice required 147 under division (A) of this section shall be completed as follows: 148

(1) At least fifteen calendar days prior to the scheduled149opening date, for competitive sealed proposals and competitive150sealed bids;151

(2) For printing contracts, a by the number of days152determined by the director, determines preceding the day when such153the bids or proposals will be opened or accepted.154

(D) The department shall also shall maintain, in a public 155 place in its office, a bulletin board upon which it shall post and 156 maintain a copy of such the notice required under division (A) of 157 this section for at least the number of days listed in the 158 director determines under division (C) of this section, or, for 159 printing contracts, a number of days determined by the director, 160 preceding the day of the opening or acceptance of such the bids or 161 proposals. The failure to so additionally post such notices the 162 notice shall invalidate all proceedings had and any contract 163 entered into pursuant to such the proceedings. 164

Sec. 125.072. (A) As used in this section:165(1) "Internet" means the international computer network of166both federal and nonfederal interoperable packet switched data167

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168 networks, including the graphical subnetwork called the world wide 169 web.

(2) "Reverse auction" means a purchasing process in which 170 offerors submit bids in competing to sell services or supplies in 171 an open environment via the internet. 172

(B) Whenever the director of administrative services 173 determines that the use of a reverse auction is advantageous to 174 the state, the director, in accordance with rules the director 175 shall adopt, may purchase services or supplies by reverse auction. 176

(C) The director, by rule, may authorize a state agency that 177 is authorized to purchase services or supplies directly to 178 purchase them by reverse auction in the same manner as this 179 section and the rules adopted under this section authorize the 180 <u>director to do so.</u> 181

Sec. 125.08. (A) The department of administrative services 182 may divide the state into purchasing districts wherein supplies or 183 services are to be delivered and shall describe such those 184 districts on all applications for the notification list provided 185 for in this section. 186

Any person may have that person's name and address, or the 187 name and address of an agent, placed on the competitive selection 188 notification list of the department of administrative services by 189 sending to the department the person's name and address, together 190 with a list of the supplies or services described in the manner 191 prescribed by the department produced or dealt in by the person 192 with a request for such listing, a list of the districts in which 193 the person desires to participate, and such all other information 194 as the director of administrative services may prescribe. Whenever 195 such any name and address together with a list of the supplies or 196 services produced or dealt in is so listed, the department shall 197 send post notice, as provided in division (A) of section 125.07 of 198

the Revised Code, to those for the benefit of the persons listed 199 on the notification list that are qualified Ohio business 200 enterprises, which shall include Ohio penal industries as defined 201 by rule of the director of administrative services, or have a 202 significant Ohio presence in this state's economy, except that, in 203 those circumstances in which the director considers it in the best 204 interest of this state, the <u>director shall post</u> notice shall be 205 sent to, as provided in division (A) of section 125.07 of the 206 Revised Code, for the benefit of all persons listed on the 207 notification list. The department need only provide competitive 208 selection documents for a proposed contract to persons who 209 specifically request such the documents. The 210

The director may remove a person from the notification list 211 and place the person on an inactive list if the person fails to 212 respond to any notices of proposed purchases that appear in four 213 consecutive bulletins or other forms of notification that list 214 such those notices. Upon written request to the director by the 215 person so removed, the director may return the person to the 216 217 notification list if the person provides sufficient evidence regarding intent to offer bids or proposals to the state. The 218 director shall not remove any person from the list without notice 219 to such the person. The notice may be a part of the notices of 220 proposed purchase. 221

(B) Any person who is certified by the equal employment 222 opportunity coordinator of the department of administrative 223 services in accordance with the rules adopted under division 224 (B)(1) of section 123.151 of the Revised Code as a minority 225 business enterprise may have that person's name placed on a 226 special minority business enterprise notification list to be used 227 in connection with contracts awarded under section 125.081 of the 228 Revised Code. The minority business enterprise notification list 229 shall be used for bidding on contracts set aside for minority 230

231 business enterprises only. In all other respects, the list shall 232 be maintained and used in the same manner and according to the 233 same procedures as the notification list provided for under 234 division (A) of this section, except that a firm shall not be 235 removed from the list unless the coordinator determines that the 236 firm is no longer a minority business enterprise. A minority 237 business enterprise may have its name placed on both the 238 notification lists provided for in this section.

(C) The director of administrative services may require an 239 annual registration fee for the listings provided for in division 240 (A) or (B) of this section. This fee shall not be more than ten 241 dollars. The department may charge a fee for any compilation of 242 descriptions of supplies or services. This fee shall be reasonable 243 and shall not exceed the cost required to maintain the 244 notification lists and provide for the distribution of the 245 proposed purchase to the persons whose names appear on the lists. 246

Sec. 125.10. (A) The department of administrative services 247 may require that all competitive sealed bids and, competitive 248 sealed proposals, and bids received in a reverse auction be 249 accompanied by a performance bond or other cash surety acceptable 250 to the director of administrative services, in such the sum and 251 with such the sureties as it prescribes, payable to the state, and 252 conditioned that the person submitting the bid or proposal, if 253 that person's bid or proposal is accepted, will faithfully execute 254 the terms of the contract and promptly make deliveries of the 255 supplies or equipment, or contracts of insurance, purchased. A 256

(B) A sealed copy of each <u>competitive sealed</u> bid or 257 <u>competitive sealed</u> proposal shall be filed with the department 258 prior to the time specified in the notice for opening of the bids 259 or proposals. All <u>competitive sealed</u> bids and <u>competitive sealed</u> 260 proposals shall be publicly opened in the office of the department 261

at the time specified in the notice. A representative of the262auditor of state shall be present at the opening of all263competitive sealed bids and competitive sealed proposals, and264shall certify the opening of each competitive sealed bid and265competitive sealed proposal, and no. No competitive sealed bid or266competitive sealed proposal shall be considered valid unless it is267so certified.268

Sec. 125.11. (A) Subject to division (B) of this section, 269 contracts required to be awarded pursuant to a reverse auction 270 under section 125.072 of the Revised Code or pursuant to 271 competitive sealed bidding, including such contracts awarded under 272 section 125.081 of the Revised Code, shall be awarded to the 273 274 lowest responsive and responsible bidder on each item in accordance with section 9.312 of the Revised Code. When the 275 contract is for meat products as defined in section 918.01 of the 276 Revised Code or poultry products as defined in section 918.21 of 277 the Revised Code, only those bids received from vendors offering 278 products from establishments on the current list of meat and 279 poultry vendors established and maintained by the director of 280 administrative services under section 125.17 of the Revised Code 281 shall be eligible for acceptance. The department of administrative 282 283 services may accept or reject any or all bids in whole or by items, except that when the contract is for services or supplies 284 products available from a qualified nonprofit agency pursuant to 285 sections 4115.31 to 4115.35 of the Revised Code, the contract 286 287 shall be awarded to that agency.

(B) Prior to awarding a contract under division (A) of this 288 section, the department of administrative services or the state 289 agency responsible for evaluating a contract for the purchase of 290 goods products shall evaluate the bids received according to the 291 criteria and procedures established pursuant to divisions (C)(1) 292 and (2) of section 125.09 of the Revised Code for determining if a 293

product is produced or mined in the United States and if a product 294 is produced or mined in Ohio this state. The department or other 295 state agency shall first remove bids that offer supplies products 296 that have not been or that will not be produced or mined in the 297 United States. From among the remaining bids, the department or 298 other state agency shall select the lowest responsive and 299 responsible bid, in accordance with section 9.312 of the Revised 300 Code, from among the bids that offer goods products that have been 301 produced or mined in Ohio this state where sufficient competition 302 can be generated within Ohio this state to ensure that compliance 303 with these requirements will not result in an excessive price for 304 the product or acquiring a disproportionately inferior product. If 305 there are two or more qualified bids that offer goods which 306 products that have been produced or mined in Ohio this state, it 307 shall be deemed that there is sufficient competition to prevent an 308 excessive price for the product or the acquiring of a 309 disproportionately inferior product. 310

(C) Division (B) of this section applies to contracts for which competitive bidding is waived by the controlling board.

(D) Division (B) of this section does not apply to thegurchase by the division of liquor control of spirituous liquor.314

(E) The director of administrative services shall publish in 315 the form of a model act for use by counties, townships, and 316 municipal corporations, or any other political subdivision 317 described in division (B) of section 125.04 of the Revised Code, a 318 system of preferences for products mined and produced in Ohio this 319 state and in the United States and for Ohio-based contractors. The 320 model act shall reflect substantial equivalence to the system of 321 preferences in purchasing and public improvement contracting 322 procedures under which the state operates pursuant to this chapter 323 and section 153.012 of the Revised Code. To the maximum extent 324 possible, consistent with the Ohio system of preferences in 325

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purchasing and public improvement contracting procedures, the326model act shall incorporate all of the requirements of the federal327"Buy America Act," 47 Stat. 1520 (1933), 41 U.S.C. 10a to 10d, as328amended, and the rules adopted thereunder under that act.329

Prior to <u>Before</u> and during the development and promulgation 330 of the model act, the director shall consult with appropriate 331 332 statewide organizations representing counties, townships, and municipal corporations so as to identify the special requirements 333 and concerns these political subdivisions have in their purchasing 334 and public improvement contracting procedures. The director shall 335 promulgate the model act by rule adopted pursuant to Chapter 119. 336 of the Revised Code and shall revise the act as necessary to 337 reflect changes in this chapter or section 153.012 of the Revised 338 Code. 339

The director shall make available copies of the model act, 340 supporting information, and technical assistance to any township, 341 county, or municipal corporation wishing to incorporate the 342 provisions of the act into its purchasing or public improvement 343 contracting procedure. 344

 Section 2. That existing sections 125.01, 125.07, 125.08,
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 125.10, and 125.11 of the Revised Code are hereby repealed.
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Section 3. Not later than twelve months after the effective 348 date of this act, the Department of Administrative Services shall 349 report to the committees of the House of Representatives and 350 Senate with jurisdiction over legislation dealing with state 351 purchasing regarding the effect of reverse auctions on purchases 352 from Ohio businesses, including minority and female business 353 enterprises. 354

Section 4. Section 125.11 of the Revised Code is presented in 355

this act as a composite of the section as amended by both Am. Sub. 356 S.B. 99 and Am. Sub. S.B. 162 of the 121st General Assembly. The 357 General Assembly, applying the principle stated in division (B) of 358 section 1.52 of the Revised Code that amendments are to be 359 harmonized if reasonably capable of simultaneous operation, finds 360 that the composite is the resulting version of the section in 361 effect prior to the effective date of the section as presented in 362 this act. 363

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